



Pacific Trust Deed Servicing Co., Inc.

Phone: (541) 955-6672 * Fax: (541) 955-6673

P.O. Box 697 * Grants Pass, OR 97528 * 225 N.E. "C" Street, Grants Pass, OR 97526

PACIFIC TRUST DEED SERVICING COMPANY, INC. DOCUMENT WORKSHEET

STANDARD SET-UP FOR RENTAL/LEASE OPTION AGREEMENT

1. Collection Escrow Instructions
 - * Please include all contact information; cell phones, email, etc.
 - * Banking Information for auto deposit - must complete ACH Credit form & include voided check
 - * Banking Information for auto withdrawal - must complete ACH Debit form & include voided check
2. Exhibit "A" - Collection of Late Charges - if requested
3. Rental/Lease Option Agreement
4. Trustee's Certification Statement (If Applicable)
5. Power of Attorney or Personal Representative Verification (If Applicable)
6. Fee Schedule (Initialed by Each Party)
7. Privacy Policy (Initialed by Each Party)

If you have any questions please call 541-955-6672